

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Resignation of DA Representative to the Fine Arts Commission

FROM:

OIT/MG/HRP/CDO

EXTENSION

NO.

DD/A Registry

88-0939x

DATE

27 April 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Chief, HRP, MG/OIT

4/27/88

4/27/88

RSK

2.

3. Chief, MG/OIT

28 APR 1988

clw
sd

4.

5. DD/OIT

28 APR 1988

llm
sd

6.

7. EA/DDA
7D18 HQS

2 MAY 1988

CS

8.

9. Chairperson, FAC
1036 AMES BLDG.

10.

11.

12.

13.

14.

15.

DDA REGISTRY

45-6

Log-16

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27 April 1988

MEMORANDUM FOR: Chairperson, Fine Arts Commission

VIA: Executive Assistant to the DDA

FROM:
DDA Representative, FAC

SUBJECT: Resignation of DA Representative to
the Fine Arts Commission

1. I wish to advise you that, due to my planned retirement in June 1988, I will be unable to continue to serve in my capacity as the Directorate of Administration (DA) representative to the Fine Arts Commission.

2. I have been honored to have been a part of the Fine Arts Commission and highly commend the commission members for their dedicated efforts in preserving the aesthetics of our Agency.

Thank you,

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